

LISBON HISTORIC PRESERVATION COMMISSION

Minutes of Meeting

January 21, 2021

The meeting was held by Zoom and called to order at 4:37 p.m. by Vice Chair Marianne Zahorik. Present: Marc Mohn and Ann Opatz; Rebecca Hess arrived late. Guests: Amelia Kibbie and John Bardsley, Council Liaison.

Moved by Opatz, seconded by Zahorik, to approve the agenda. The motion passed on a voice vote of 3-0.

Moved by Zahorik, seconded by Mohn, to approve the minutes of the December meeting. The motion passed on a voice vote of 3-0.

Updates:

Meyers Farmstead Historic District: Opatz reported that Leah Rogers submitted the nomination to the State Office on January 15. The State will forward the nomination to the National Park Service, where it will be acted on within 45 days of receipt. The nomination will be tracked through NPS's online review process.

The City has not yet repaired the damage done by the August derecho. There has been some concern expressed about the lean-to on one of the barns. Zahorik will take photos in the coming days to compare with photos taken prior to the derecho. The City has agreed to consult with LHPC prior to any repairs being made.

Report on Meeting with Council re Preservation Plans for the Library and History Center Buildings: Hess and Opatz met with Mayor O'Connor, Councilman Bardsley, City Administrator Siggins, and former City Administrator Connie Meier on January 20 as a follow up to the January 11 City Council meeting. At the Council meeting, the City voted to move forward immediately (as funding allows) with the Priority I (Life Safety) recommendations outlined in the Preservation Plans for these two city-owned buildings. For the current fiscal year, the City budgeted \$15,000 for repairs to the Library building and \$14,900 for repairs to the History Center building. It is hoped that some of the work can be done yet this fiscal year; however, the Council will consider rolling these funds over to the new fiscal year and allocating additional funds, if necessary, in order to address the safety issues. LHPC will supply the City Administrator with contact information for contractors best qualified to do the specific type of work recommended, with the hope that at least two bids can be obtained for each component of the projects. The City has agreed to consult with LHPC after the bids have been received. The

importance of communicating the Council's decision to the Library and History Center boards was noted; Zahorik will contact the Library Board and Opatz will contact the History Center Board. City Administrator Siggins will be meeting with both boards in the near future to discuss the City's plans for moving forward with the recommendations in the Preservation Plans.

Options for grant funding to cover some of the costs outlined as Priority II (Preservation) and Priority III (Optional) were discussed at length. Opatz provided a list of grant opportunities for Library and History Center projects, and for the Meyers Farmstead Historic District as well.

It was suggested that LHPC provide updates to the Council on a quarterly basis to keep them informed on our projects.

Tourism Signage for Hwys. 30 and 1: Opatz reported that she has been working with DOT to get approval for the placement of a "Historic Downtown" sign to be placed where North Washington Street meets with Highway 1. That sign will be supplied and installed by DOT at no cost to the City as soon as it can be scheduled by the DOT. An identical sign will be placed at the Lisbon exit on Highway 30 (the new bypass) this spring, but not until the City installs three "trailblazer" signs: one where the Lisbon bypass exit meets Business 30, and two at the intersection of Business 30 and South Washington Street (one on the east of that intersection and the other on the west). The trailblazer signs need to be installed by the City, with the City responsible for the costs. Opatz will forward the information to City Administrator Siggins with a request that the trailblazer signs be ordered and installed soon. Signs for Main Street were also discussed. Zahorik will contact City Administrator Siggins to discuss the placement of the signs on North and South Washington Streets, Walnut Street, and Jackson Street.

(Hess chaired the meeting from this point.)

2020 CLG Annual Report: Opatz announced that she will send a draft of the annual report out for LHPC comments within a few weeks. The annual report will be presented to the Council on February 22 and submitted to the State prior to the March 1 deadline.

Goals and Action Plans for 2021: Goals and Action Plans were discussed and set for 2021, and will be finalized at the February LHPC meeting.

Budget for Fiscal Year 2021-22: With our goals in mind for 2021, discussion followed regarding the LHPC budget request for 2021-22. The Council will consider our request at its January 25 meeting.

(Mohn exited the meeting at 6:15 p.m.)

LHPC Website: Zahorik and Amelia Kibbie reported on their ideas for improving the LHPC website, including the addition of a number of new photos on the homepage and within the text of some of the pages.

Other Business: The appointment of Amelia Kibbie to fill the remaining two years of Michelle Platt's term (2021 and 2022) will be approved at the January 25 Council meeting.

Next meeting: To be determined

The meeting adjourned at 6:38 p.m.

Submitted: Ann Opatz, Secretary

Date Approved: _____

Signed: _____
Rebecca Hess, Chair