**LISBON HISTORIC PRESERVATION COMMISSION
Minutes of Meeting
September 16, 2021**

The meeting was called to order by President Hess at 4:32 p.m. at City Hall. Present: Rebecca Hess, Ann Opatz, and Marianne Zahorik. Amelia Kibbie arrived after the meeting started. Absent: Marc Mohn. Guest: John Bardsley, City Council Liaison.

Moved by Hess to amend the agenda to move items #5 and #6 to after #7, seconded by Zahorik. The motion passed on a voice vote of 3-0.

Moved by Zahorik, seconded by Hess, to approve the minutes of the August meeting. The motion passed on a voice vote of 3-0.

Volunteer Hours: Commissioners reported their hours for the month of August.

Quote for Stabilization of Barns in the Meyers Farmstead Historic District: Opatz reported that the City Council did not take action at its September 13 meeting on the quote from Blinks Brothers for the immediate needs listed in Todd Birkel’s report. Opatz attended the Council meeting by Zoom; Curt Blinks and Steve McElmeel attended in person. The quote included $42,500 for the gabled barn, $7,000 for the hay barn, and $15,000 for the corn crib, for a total of $64,500. City Administrator Siggins recommended moving forward with stabilizing the hay barn and meeting with LHPC to discuss plans for stabilizing the other two barns. No action was taken. Siggins then recommended the Council and LHPC meet in a work session on September 20 at 7 p.m. Curt Blinks and Steve McElmeel indicated they would attend as well. Discussion followed regarding preparation for that work session.
 Hess has been in contact with Mardy Holst of Align architecture & planning to inquire about that firm’s interest in preparing a preservation plan for the barns. She provided Holst with Steinmetz’s Field Services Report of Site Visit and Birkel’s report, and is expecting a response shortly. It was noted that the FY22 budget for LHPC includes $6,000 to cover the cost of a preservation plan for the barns.
 Opatz presented a draft of a sign to be erected in the Meyers Farmstead Historic District during the repair/rehabilitation phase. She will request a quote from Rickard Sign & Design. It was suggested that Parks & Rec and/or the City assist with the cost.

Discussion and action on reimbursements to Hess and Opatz: Moved by Zahorik, seconded by Kibbie, to reimburse Opatz $40.00 for tuition for the NAPC summer short course and $26.74 for the signs used to inform the public of the Phase I repairs to the History Center and Library buildings. The motion passed on a voice vote of 3-0, with Opatz abstaining.
 Moved by Zahorik, seconded by Opatz, to reimburse Hess $40.00 for the NAPC summer short course. The motion passed on a voice vote of 3-0, with Hess abstaining.

Save Our Buildings, Save Ourselves Video Project: Kibbie asked for feedback on the recently revised video, and several suggestions for photos were discussed. Commissioners should send specific photos to Kibbie. The group thanked Kibbie for her work on this project.

Update on History Center Building Rehabilitation: It was reported at the September 13 City Council meeting that Bi-State Masonry will likely finish their work on both buildings by next week. Hess announced that the Lisbon History Center Foundation was awarded $19,000 from the Linn County Economic and Community Development Grant Program for removal of the lead paint on the west wall, with the work to be done prior to June 2022. The commission will work with the City to develop a plan for moving forward with the remaining Phase II recommendations in the Preservation Plan, noting that $20,000 has been allocated by the City for History Center building repairs/rehabilitation in FY 22. Opatz will confirm this allocation with Siggins.

(Kibbie left the meeting at 5:50 p.m.)

Update on Library Building Rehabilitation: As noted above, Phase I work should be completed next week. The commission will work with the City to begin planning for Phase II rehabilitation, noting that $31,500 has allocated by the City for Library repairs/rehabilitation in FY 22. Opatz will confirm this allocation with Siggins.

Update on Trailblazer Signs: DOT has notified the City that the trailblazer signs will arrive at the Marion DOT office in late September, and asked that the City install the signs as soon as they are received. The destination signs on US 30 and the exit ramps will be installed by DOT in late October/early November.

Update on Comprehensive Plan: Hess and Opatz reported that they attended ECICOG’s public presentation of the draft of the new comprehensive plan for the City. The draft plan can be accessed at <https://www.talktoecicog.org/lisbon-comp-plan>.

Update on Grout Museum Oral Histories: Zahorik reported that she will pursue this, depending on the outcome of the September 20 work session with City Council.

Update on LHPC Information on City Website: Zahorik reported that she has made final revisions to the LHPC page on the City’s website and requested commission members take a final look at the updated page.

Iowa Barn Foundation: Zahorik will contact the Iowa Barn Foundation, depending on the outcome of the September 20 work session with the City.

Silos & Smokestacks: Opatz will re-connect with the Silos & Smokestacks organization, depending on the outcome of the September 20 work session with City Council.

Other business: Hess reported that she left a message offering assistance to local resident Frances Owen who contacted LHPC for our assistance in the repair and rehabilitation of the exterior of her brick home located at 227 West Main Street (one of the “twin” homes).

The meeting adjourned at 6:16 p.m.

Submitted: Ann Opatz, Secretary

Date Approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 Rebecca Hess, Chair