**LISBON HISTORIC PRESERVATION COMMISSION  
Minutes of Meeting  
August 27, 2020**  
The meeting was called to order at 4:45 p.m. at City Hall by Chair Rebecca Hess. Present: Marc Mohn, Marianne Zahorik, and Ann Opatz. Guests: Council Liaison John Bardsley and Interim City Administrator Jeff Horne.

Moved by Mohn, seconded by Zahorik, to approve the agenda. The motion passed on a voice vote of 4-0.

Moved by Hess, seconded by Zahorik, to approve the minutes of the June 18 meeting. The motion passed on a voice vote of 4-0.

Discussion and possible action on Downtown Reinvestment Grant application from David Albright on his property located at 210 East Main Street in the Historic Main Street District. He proposes to replace and paint the front panel above the overhead door and windows on the front of the building at a cost of $5,950, with $2,975 being requested from the Downtown Reinvestment Grant Program. Moved by Opatz, seconded by Mohn, to recommend approval of the application. The motion passed on a voice vote of 4-0.  
  
Discussion and possible action on resignation of Commissioner Michelle Platt: Moved by Opatz, seconded by Zahorik, to accept the resignation of Michelle Platt. The motion passed on a voice vote of 4-0. LHPC will seek to recruit someone to fill her term, which expires on 12/31/2023.  
  
Derecho Damage: LHPC is working to document damage done in Lisbon by the storm that struck on August 10, 2020. A folder titled “Derecho 2020” has been created in Google Drive for this purpose. Interim City Administrator Horne has received several photos of damage and will upload those photos to Google Drive. The documentation will be shared with the State Historic Preservation Office to aid in their efforts to create a record of damage done by the storm across the State, especially to historic properties.  
 An insurance adjustor has already been in town to assess the damage done to City properties, including the barns in the Nature Park. Because the barns are not yet on the National Register of Historic Places, Hess has consulted with the SHPO regarding repairs needed to these structures. The State has advised the City to repair the roofs with the same material that is currently on the roofs in order for the barns to remain eligible for National Register designation. Given that stipulation, LHPC will be included in decisions between the City and the contractor relating to the repairs to the barns.

Schedule meeting for formal review and action on nomination of the Meyers Farmstead Historic District to the National Register of Historic Places: Official notification of the October 9 review of the Meyers Farmstead Historic District nomination by the State Nominations Review Committee (SNRC) has been received by LHPC and the City. As required, a special meeting will be held in early September for the purpose of reviewing the nomination and taking official action to recommend that the property meets the National Register of Historic Places criteria for significance and integrity (NR Bulletin 15).  
  
Discussion re implementation of Façade Preservation Plans for Library and History Center Buildings: LHPC will work closely with Interim City Administrator Horne to plan for the implementation of the repairs recommended in the Façade Preservation Plans for the Library and History Center buildings. Horne will share information about funding allocated in the FY 21 budget for these buildings.

Updates:

Main Street Historic District: Plans for the public celebration of the designation of the Main Street Historic District to the National Register, including the walking tour and History on the Move mobile museum, remain on hold due to pandemic safety and health concerns. LHPC will work with Horne to select, purchase, and install street sign toppers on the street signs bordering the historic district. Discussion followed regarding bronze plaques and building histories/storyboards for the buildings in the district. Opatz will contact Rachelle Biderman, a local resident who teaches at the University of Iowa and Kirkwood, to see if any of her students might be interested in working on individual building histories. Examples of street sign toppers, plaques, and building histories can be found in the “Historic Signs, Plaques, Building Histories” subfolder in Google Drive.  
  
DOT Tourism Signs: Opatz will forward correspondence from the SHPO regarding tourism signs to Interim City Administrator Horne. LHPC will work closely with Horne on the wording and placement of the signs along Highway 30 and at the intersection of Highway 1 and North Washington Street.  
  
Iowa Great Places Application: Lisbon did not receive designation as one of Iowa Great Places during this year’s round of competition. Horne will provide a full copy of the application, along with reviewer comments and scores.  
  
Website: Zahorik reported that the website is up to date.

Facebook: Opatz reported that our posts spark interesting comments, and Mohn noted that membership in the group continues to increase.  
  
Save Our Buildings, Save Ourselves Video: This project is on hold but will hopefully be completed yet this calendar year.  
  
Tax Credit Workshop: Hosting a workshop for historic property owners is also on hold, primarily due to pandemic safety concerns.

Preserve Iowa Summit: All members of LHPC participated in the Zoom sessions offered this year. The recorded sessions will be available for viewing through the end of September.  
  
Next meeting: To be determined

The meeting adjourned at 5:45 p.m.  
  
Submitted: Ann Opatz, Secretary  
Date Approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
 Rebecca Hess, Chair