**LISBON HISTORIC PRESERVATION COMMISSION
Minutes of Meeting
June 11, 2020**
The meeting was called to order via Zoom at 5:05 p.m. by Chair Rebecca Hess. Present: Marc Mohn, Michelle Platt, Marianne Zahorik, Ann Opatz. Guest: Council Liaison John Bardsley.

Chair Hess requested that item #13 on the agenda be moved up to item #6. Moved by Opatz, seconded by Zahorik, to approve the agenda as amended. The motion passed on a voice vote of 5-0.

Moved by Mohn, seconded by Platt, to approve the minutes of the March meeting. The motion passed on a voice vote of 5-0.

Discussion and possible action on Downtown Reinvestment Grant application from Luke and Casey Krall on their property located at 114 East Main Street in the Historic Main Street District. They propose to repair and paint the decorative cornices and window hoods on the front of their building at a cost of $1,600, with $800 being requested from the Downtown Reinvestment Grant Program. Moved by Opatz, seconded by Hess, to recommend approval of the application. The motion passed on a voice vote of 5-0.

Discussion and possible action on Downtown Reinvestment Grant application from Travis Allen on his property located at 134 East Main Street in the Historic Main Street District. His proposal included cement work, a new door, a roof over the garage patio, and re-siding the garage. Since the proposed work does not relate to the historic nature of the building, no action was required or taken.

Facebook: Mohn raised a question regarding members of the Facebook group page posting items that are unrelated to the mission of our organization. Following discussion, it was decided that the administrator(s) of the page could remove inappropriate posts or leave posts up, as those posts would eventually fade from view. If this becomes a recurring issue, the matter will be re-visited by LHPC.

Update on Meyers Farm District Nomination: Leah Rogers has informed us that the nomination has passed the first review, and that a second (and perhaps final) review will take place in August 2020.

Updates on Steinmetz reports on Library and History Center Buildings: Hess reported that Steinmetz has completed a first draft of the Façade Preservation Plans for both buildings. Hess will follow up with him on a few questions that remain.

Update on Iowa Great Places Application: Zahorik reported that the application will be submitted on Friday, June 12. LHPC submitted a letter in support of the application. The commission noted its appreciation to Zahorik for her leadership and contributions to this nearly year-long process.

Update on National Historic Preservation Month: Opatz reported that activities associated with National Historic Preservation Month continued this year, working around the inability to physically meet due to the COVID-19 pandemic. She reported that the City passed a proclamation regarding National Historic Preservation Month and posted it at City Hall and on its Facebook page. In addition, LHPC worked with the third grade classes at Lisbon Elementary School to celebrate National Historic Preservation Month with a Zoom presentation/discussion of the “Opening Doors to Lisbon History: The Lisbon Public Library” video. An article regarding the video and third grade event was published in The Sun, and also appears on the LHPC website. The school shared the event with the public on Twitter, the school’s Facebook page, and at a school board meeting. A guest column also appeared in The Sun in May.

Participation in the Preserve Iowa Summit: All members of LHPC participated in the Zoom sessions offered this year. The recorded sessions will be available for viewing through the end of August.

Update on Cedar Rapids History Center Virtual Tour: Jenny Thielman of the Cedar Rapids History Center completed the virtual tour video of the Historic Main Street District in lieu of the planned in-person tour that was to be held in early May. The video has been shared with Paula at the SHPO, is posted on the LHPC website and LHPC YouTube channel, and has been widely shared on Facebook. The video is intended to be a “teaser” to attract the interest of those who would attend an in-person tour to be held when it is safe to do so.

LHPC Website: Zahorik noted that the website has been updated to include the videos of the Main Street tour and the Library building, as well as the events associated with National Historic Preservation Month 2020.

Update on “Opening Doors to Lisbon History: The Lisbon Public Library” video: Opatz reported that the completed video has been widely shared on social media (Facebook, Twitter), and has been shared with Paula at the SHPO, Linn County HPC members, and the History Center of Cedar Rapids.

Next meeting: To be determined

The meeting adjourned at 6:00 p.m.

Submitted: Ann Opatz, Secretary
Date Approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 Rebecca Hess, Chair