

LISBON HISTORIC PRESERVATION COMMISSION

Minutes of Meeting

February 18, 2021

The meeting was held by Zoom and called to order at 4:35 p.m. by Chair Rebecca Hess. Present: Amelia Kibbie, Ann Opatz and Marianne Zahorik. Joined late: Marc Mohn. Guest: John Bardsley, Council Liaison.

Moved by Opatz, seconded by Zahorik, to amend the agenda to remove #8 Review and Possible Action on Field Services Agreement with Douglas Steinmetz. Moved by Opatz, second by Zahorik, to approve the revised agenda. The motion passed on a voice vote of 4-0.

Moved by Hess, seconded by Zahorik, to approve the minutes of the February 9 meeting. The motion passed on a voice vote of 4-0.

Updates:

Meyers Farmstead District: Opatz reported that the National Register nomination is still pending and that we should be notified in March. Repair work on the barns will not take place until after the snow melts. Opatz will request a copy of the insurance company's assessment of the damage done by the derecho for the LHPC file.

Tourism Signs for Highways 30 and 1: Opatz reported that she has passed all of the communication with the DOT to City Administrator Siggins, who needs to place the order for the trailblazer signs with the DOT. The trailblazer signs need to be installed by the City before the Highway 30 destination sign can be installed by the DOT. The destination sign on Highway 1 will be installed by the DOT yet this spring.

Main Street Historic District Signs: Discussion centered on the size and color of the signs to be placed on the street lamp poles on the four corners of the historic district. Brown signs were discussed, in keeping with the color of the State's signs designating historic districts and historic sites.

2020 CLG Annual Report: The 2020 CLG Annual Report was reviewed. Moved by Kibbie, seconded by Zahorik, to approve the 2020 Annual Report. The motion passed on a voice vote of 4-0. As required by the State, LHPC will give a

summary of the report at the February 22 Council meeting. Commissioners are encouraged to attend in person or by Zoom.

Appoint LHPC Commissioner to City's Comprehensive Planning Committee: After joining the meeting, Mohn volunteered to serve on the Comprehensive Planning Committee. Hess noted the significance of the City requesting LHPC's participation on this committee.

RFP for First Phase Life Safety Components for Library and History Center Buildings: Hess and Opatz have been working to identify qualified contractors, and City Administrator Siggins has sent a message to his network seeking contacts. Hess and Opatz will meet with City Administrator Siggins next week to develop RFPs in order to move these projects along, as it will be important to have bids in hand at the time grant proposals are submitted. Opatz will request a sample RFP from Paula Mohr at the State Office.

Discussion followed relating to grant opportunities to assist with the cost of implementing the preservation plans. Hess and Opatz will meet with City Administrator Siggins to develop a multi-year plan for planning, funding, and implementing the preservation plans.

Linn County Historic Preservation Commission is currently soliciting proposals for 2021/22 projects, and would be a good fit for both the Library and History Center building projects. Hess and Opatz will visit with City Administrator Siggins about how to best coordinate the development of proposals, which should come from the 501(c)3 organizations of these entities (History Center Foundation and Friends of the Library).

Other Business: A special meeting may need to be held to approve an agreement with Douglas Steinmetz for a site visit report on the barns in the Meyers Farmstead District.

Next meeting: TBA

The meeting adjourned at 5:52 p.m.

Submitted: Ann Opatz, Secretary

Date Approved: _____

Signed: _____

Rebecca Hess, Chair