

Lisbon Historic Preservation Commission

Minutes of Meeting

Date: March 21, 2024

Present: Rebecca Hess, Marc Mohn, Amelia Kibbie, Alexandra McKendree. Guests: Council Liaison John Bardsley, City Administrator Brandon Siggins.

1. Called to order at 4:30 p.m.
2. Agenda approval: Motion by Hess. 2nd by Mohn. Vote 4:0. Passed
3. Minutes approval: Motion by Hess. 2nd by McKendree. Vote 4:0. Passed.
4. Discussed resignation of Commission member Opatz. Motion by Hess. 2nd by McKendree. Vote 4:0. Passed.
 - a. Discussed reassignment of Opatz's duties. Secretary- McKendree. FaceBook Administrator- Mohn. Website- Kibbie. Google Drive- Mckendree, Mohn.
5. Discussed memorandum from City administrator. No action taken.
6. Updates
 - a. HRDP final report is being completed by Hess and City Clerk.
 - b. History Center has not moved forward with rehabilitation of their building. They did not apply for a Linn County Historic preservation grant.
 - c. The Lisbon Public Library has applied for a Linn County Historic Preservation Commission grant for repairs to the limestone foundation on the west side and possibly caulking of storm windows if necessary.
 - d. Discussed producing a QR code linked self-guided tour of the opera house.
7. Meyers Farmstead Historic District/Pleasant Grove Heritage Park. City Administrator Siggins joined the meeting for this discussion. Our commission will gather information about stabilization efforts completed on structures and costs incurred so far as requested by the city council. Administrator Siggins agreed to send a letter to Lisbon Insurance Agency as an acknowledgement to receiving the decision by EMC Insurance and to let them know we are working toward the best solution for all involved. He also thought it may be a good idea if the structural engineer who wrote the report on the barns in 2021 was invited to attend the council meeting on My 13 when the council and LHPC will hear the presentation of OPN's findings after examining the barns, and LHPC presents their reports on completed stabilization work. This may facilitate the council making a decision at that meeting.

- a. Hess gave a report on the March 11 Council meeting regarding the City insurance company deeming the hog house/corncrib and gabled barn should be torn down and the hay barn possibly further restored and saved. The Council voted to follow the decision of the insurance company after they receive further information from LHPC on the costs of restoring the structures in the district.
- b. OPN is scheduled to laser scan and inspect the three barns on March 29.
- c. The remaining insurance funds from the removal of the barns from the City's policy were discussed at the March 11 Council meeting. Administrator Siggins reported there is approximately 19,000.00 remaining.
- d. No editing was needed of the McElmeel video.
- e. Hess will contact the Tree Board re: site visit with Edwards Creative Group, Master Site Plan. We will decide at a later date on a liaison from LHPC for the Tree Board. Opatz is pursuing the formation of a not-for-profit to support the Pleasant Grove Heritage Park.
8. Tabled the item Downtown Reinvestment Grant Program Request of Reimbursement from Indulgence Salon/Laura Baxa. She withdrew her request due to lack of completed forms.
9. Kibbie reported the website is up to date.
10. Kibbie will head up the preservation month activity with the 3rd grade students again this year.
11. Commission members reported their volunteer hours for the month of February. Liaison Bardsley recommended we also count his hours. Hess reported she has attended two webinars hosted by NAPC. Incorporating Art into Historic Districts on February 29, and Substitute Materials on Historic Building Exteriors: Evaluation and Considerations for use on March 29.
12. No other business.

Adjourn: 5:50

Submitted:

Rebecca Hess

Signed: _____

Chair Rebecca Hess