**LISBON HISTORIC PRESERVATION COMMISSION
Minutes of Meeting
September 15, 2022**

The meeting was called to order by Chair Rebecca Hess at 4:35 p.m. Present: Rebecca Hess, Amelia Kibbie, Ann Opatz, and Marc Mohn. Absent: Marianne Zahorik. Guests: Council Liaison John Bardsley and Barb Bardsley.

Moved by Mohn, seconded by Kibbie, to approve the agenda. The motion passed on a voice vote of 4-0.

Moved by Hess, seconded by Mohn, to approve the minutes of the August meeting. The motion passed on a voice vote of 4-0.

Updates:

Library Building Rehabilitation Project: Hess reported that Bennett Brothers Painting has not yet begun the window repair and painting project.

Meyers Farmstead Historic District: Chair Hess reported that stabilization work on the gabled barn continues. Blinks Brothers presented the City with an invoice for $15,000 for partial payment on work done on this barn to date. That invoice covered materials for the lean-to rehabilitation, and roofing nailers and metal.
 It was noted that additional cement posts remain in the area leading to the Sports Complex. Opatz will request that the City move these posts to the hay barn for safe storage. LHPC members will look through miscellaneous items found inside the gabled barn and store those items in the hay barn.
 There was nothing new to report on the preparation of a preservation plan for the barns.
 Council Liaison Bardsley reported that the Council took official action to create a new Tree and Nature Park Board.

Hills Bank & Trust Friends Club Tour of Main Street Historic District: Opatz reported that the event will be held October 26 beginning at 1:00 p.m. The tour will be led by Jenny Thielman of the History Center of Cedar Rapids. Kibbie is working on the script, and Zahorik and Opatz are working on a brochure/flyer to distribute to participants that showcases other items of interest in Lisbon. A letter will be sent to all downtown businesses informing them of the event.

Photo-Op Cutout: It is hoped this project will be complete in time to be used for the Hills Bank tour. If not, the project will remain on the list and be done by the next Sauerkraut Days celebration.

Lincoln Highway Interpretive Sign: Hess will contact Joe Jennison at the CDG to inquire about funding for this project.

History Center Building Rehabilitation Project: Hess reported that she has not been able to find a contractor willing to strip the remaining paint from the west wall, but continues to follow leads. Stetson Supply has provided a sample to be used on a test area, and Hess and Mohn will meet to test that product. Since the weather window for stripping has closed, the timeline for the entire project has shifted from this fall to next spring. It is now hoped that stripping can be done in May or June, with the masonry rehabilitation taking place after July 1.
 Sterling Seamless Gutters has installed a new downspout on the rear section of the History Center building. The gutter needs to be replaced but modifications to the roofing structure are needed for attaching the new gutter. Action on this item was tabled until the work is done and an invoice is received.
 Action on the possible purchase of a time lapse video camera was tabled since the camera will not be needed until next year.
 A kick-off conference call for the HRDP grant was held earlier in the day with the following participating: Rebecca Hess and Ann Opatz of LHPC, City Administrator Siggins, City Clerk Eicher, Mark Luebbers of BSM, and Kristen Vander Molen and Cheryl Peterson of the SHPO.
 Hess announced that the History Center Foundation did not receive funding through the Linn County Economic and Community Development Program. Over $330,000 was requested by various groups, with $200,000 available to award. Priority was given to organizations that did not receive funding from Linn County in prior years.

Training: Opatz and Mohn have completed the webinar “Advocacy and Grassroots Preservation: Fighting the Good Fight” sponsored by the NAPC. Opatz reported that the State Office is hoping to post recordings of several of the State Summit sessions, but those recordings are not yet available.

Other Business: Hess reported that Jeff Nelson has purchased 134 East Main and will use the building for his realty business, Nelson Realty Group. Opatz has visited with Nelson about the history of the house and informed him of the funding available for rehabilitation projects through the Downtown Reinvestment Grant Program.
 Hess reported that the City has revised the guidelines for the Downtown Reinvestment Grant Program in accordance with LHPC recommendations. Applications will now be reviewed on a rolling basis, and grant awards have increased to 60% or $10,000 for exterior projects and $50% or $5,000 for interior projects.

The meeting adjourned at 5:48 p.m.

Submitted: Ann Opatz, Secretary

Date Approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 Rebecca Hess, Chair