**LISBON HISTORIC PRESERVATION COMMISSION
Minutes of Meeting
August 4, 2022**

The meeting was called to order by Chair Rebecca Hess at 4:40 p.m. Present: Rebecca Hess, Amelia Kibbie, Ann Opatz, and Marc Mohn. Absent: Marianne Zahorik. Guests: Council Liaison John Bardsley and Barb Bardsley.

Moved by Mohn, seconded by Kibbie, to approve the agenda. The motion passed on a voice vote of 4-0.

Moved by Hess, seconded by Mohn, to approve the minutes of the July meeting. The motion passed on a voice vote of 4-0.

Updates:

Library Building Rehabilitation Project: Hess reported that Bennett Brothers would be starting the window and painting work at the library on September 1. Funds for this project ($5,692) were allocated in the FY22 budget and not spent. City Administrator Siggins informed Hess that he would request a budget amendment to re-allocate these funds to the FY23 budget. The Library will be able to paint the storefront or the fire escape with grant funds ($5,000) awarded from the Linn County Historic Preservation Grant Program. Hess also reported that the library has applied for CDG’s BIG grant for paint touchup of their signs.

Meyers Farmstead Historic District: Chair Hess reported that stabilization work on the hay barn is complete and that Blinks will soon begin work on the large gabled barn. The estimated cost of stabilizing this barn is $42,500. Prior to this meeting, Hess and Opatz met with City Administrator Siggins and stressed the importance of following Secretary of Interior Standards while making repairs to stabilize the structures in the Meyers Farmstead Historic District. Two items of particular concern include repair of the roof and masonry tuckpointing. When the derecho damaged the barns, the National Register nomination had been approved at the State level and was under consideration by the National Park Service. At that time, LHPC thought the damage was confined to the roofs. Hess contacted the State Historic Preservation Office to ask if this damage would have an effect on our nomination. The State responded by stressing the importance of replacing only the damaged sections using similar roofing material. Another item of concern is following SOI standards for repairing masonry and tuckpointing. City Administrator Siggins suggested scheduling a meeting with Blinks to discuss these concerns.
 Hess is still trying to reach her contact at OPN to discuss the preparation of a preservation plan for all three structures in the Meyers Farmstead Historic District. It will be necessary to have a preservation plan in order to plan for the rehabilitation of these buildings.
 A working group has been put together to plan for the development of the nature park (that includes the Meyers Farmstead Historic District). The group will work under the City’s Tree Board and is comprised of Robert Zahorik, Marianne Zahorik, Frances Owen, and Steve McElmeel at this time.

Hills Bank & Trust Friends Club Tour of Main Street Historic District: Opatz reported that the event will be held October 26th or 27th at 1:00 p.m. The tour will be led by Jenny Thielman of the History Center of Cedar Rapids. Opatz has been working on the script and will pass a draft to Kibbie for her edits. We will need 60-75 minutes of material. Zahorik is working on a brochure/flyer to distribute to participants that showcases other items of interest in Lisbon (Gettysburg Boulder, Lincoln Highway marker on East Main, Stuckslager home, Lisbon United Methodist Church, etc.)

Photo-Op Cutouts for Sauerkraut Days: Opatz will ask City staff to deliver a 4 x 8 piece of 3/8” OSB board to Zahorik’s home. Hess has a projector and paint, but finding time to get this done prior to Sauerkraut Days may be difficult. If the project cannot be done in time for Sauerkraut Days, it will be used for the Hills Bank tour – and ready for use during next year’s Sauerkraut Days celebration.

Lincoln Highway Interpretive Sign: Linn County has recently sent information about fundraising for the new interpretive signs to the Lisbon HPC, Mount Vernon HPC, City of Lisbon, City of Mount Vernon, Mount Vernon-Lisbon Community Development Group (CDG), and the Lisbon History Center. Each sign will cost $6,000 and the Linn County HPC will provide $2,000 to each community to offset this cost. Hess reported that the Mount Vernon-Lisbon CDG has committed an additional $2,00 to each community, leaving $2,000 to be raised in each community. Discussion followed regarding possible ways to fund the $2,000 needed to complete fundraising for this project.

History Center Building Rehabilitation Project: Hess reported that an Historic Resource Development Program (HRDP) grant for $22,000 has been awarded for Phase 2 masonry work. A public announcement of the award will be made the week of August 8, first at the City Council meeting and then in The Sun newspaper and on the LHPC Facebook page. With the $5,000 grant awarded to the Lisbon History Center Foundation by the Linn County HPC, this brings a total of $27,000 raised to date for Phase 2 masonry work. In addition, the Lisbon History Center Foundation recently submitted a grant to the Linn County Economic and Community Development Program for $22,000 for this masonry project. Awards will be announced in late August.
 Hess reported that Stetson Building Products in Cedar Rapids has looked at the paint remaining on the west wall, and provided sample paint remover and the names of several lead paint abatement contractors. Hess is pursuing this.
 Discussion and Possible Action on Purchase of Time Lapse Video Camera: Opatz will contact Zahorik to ask if she has looked into using a Go-Pro for recording the Phase 2 masonry work on the History Center building.

Training: LHPC members were not able to attend the Summit conference in June, and the sessions are not available on-line this year. Noting that the CLG program requires that at least one HPC member participate in State-sanctioned training each year, Opatz will contact Allison Archambo at the State CLG office to ask about possible training opportunities yet this calendar year.

The meeting adjourned at 6:00 p.m.

Submitted: Ann Opatz, Secretary

Date Approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 Rebecca Hess, Chair